

अण्डमान तथा
Andaman And



निकोबार राजपत्र
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अण्डमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
मत्स्य निदेशालय/Directorate of Fisheries

NOTIFICATION

Port Blair, dated the 31st August, 2010

No. 286/2010/F.No. 2-1/2009-Estt(Part-I).— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Govt. of India, Ministry of Home Affairs, Notification No. 14/3/60-ANL dated 11th April, 1960 and in supersession of all previous Notifications in this regard, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following rules regulating the method of recruitment to the various categories of Group 'C' posts borne in the Establishment of Fisheries Department of Andaman and Nicobar Administration, namely :-

1. Short title and commencement :

- (i) These rules may be called the Andaman and Nicobar Administration (Group-C posts of Chargeman, Library Assistant, Surveyor, Lathe Machinist, Plant Operator-cum-Mechanic, Laboratory Assistant, Electrician, Assistant Fisheries Guard, Head Fisherman, Fitter, Blacksmith, Diesel Mechanic, Light Vehicle Driver, Heavy Vehicle Driver, Assistant Store Keeper, Salesman, Peon-cum-Chowkidhar, Watchman, Daftry, Peon, Chainman, Weighman, Museum Attendant, Fish Stall Attendant, Safaiwala, Watchman-cum-Sweeper, Fisherman in the Fisheries Department) Recruitment Rules, 2010.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. Number of posts, Classification, Pay Band and Grade Pay :

The number of said posts, their classification and scale of pay attached thereto shall be as specified in paras 2 to 4 of the Schedule I to XXVII respectively annexed to.

3. The method of Recruitment, Age limit, Qualification etc. :

The method of recruitment of the posts, age limit, qualifications and other matters relating thereto shall be as specified in paras 5 to 15 of the Schedules aforesaid.

4. Disqualification : No person—

- (a) who has entered into or contracted a marriage with a person having a spouse living ; or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts:

Provided that the Lt. Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Powers to relax :

Where the Lt. Governor (Administrator), Andaman and Nicobar Islands, is of opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving :

Nothing in these rules shall affect reservation, relaxation regarding age limit and other concessions required to be provided for Scheduled Castes, Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lt. Gen. (Retd.) Bhopinder Singh
Lieutenant Governor,
Andaman and Nicobar Islands.

By order and in the name of Lt. Governor,
Andaman and Nicobar Islands.

Sd/-
(V. Krishnamurthy)
Additional Secretary (Fisheries)

SCHEDULE – I

1.	Name of post	CHARGEMAN
2.	No. of post	03 (Three)* (2010) *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C', Non-Ministerial
4.	Pay Band and Grade Pay / Pay Scale	PB -1 Rs. 5200-20200 with GP 2800 (Rs. 4500-125-7000 Pre-revised)
5.	Whether selection post or non-selection post	Not applicable
6.	Age limit for direct recruitment	Between 18 to 33 years for male candidates and 18 to 38 years for female candidates (Relaxable upto 5 years for Govt. Servants in accordance with the instructions or orders issued by the Central Govt.) Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from Candidates or from the Employment Exchange, A & N Islands
7.	Whether benefits of added years of services admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	No
8.	Educational and other qualifications required for direct recruits	Essential :- 1. Secondary School Examination (10 th Std.) pass from a recognized Board / University 2. Diploma in Mechanical / Refrigeration / Electrical Engineering from a recognized Engineering institute Desirable :- 5 years experience in handling, maintenance and operation of Ice Plant, Cold storage, Frozen storage, Frozen Plant
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees ?	Age :- No EQ :- No

10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion / absorption on deputation and percentage of post to be filled by various methods	70% by promotion failing which by direct recruitment. 30% by direct recruitment.
12.	In case of recruitment by promotion / deputation/ absorption, grade from which promotion / deputation / absorption to be made	Promotion:- From amongst the post of Plant Operator Cum-Mechanic and Electrician in the Pay Scale PB-1 RS. 5200-20200 with Grade Pay Rs. 2400 (Rs. 4000-6000) of the Fisheries Department with 5 years regular service in the respective grade.
13.	If a DPC exists, what is its composition ?	Group 'C' DPC (for promotion/confirmation) consisting of :- 1. Director of Fisheries, A & N Admn — Chairman 2. Zonal Director, Fishery Survey of India, Port Blair — Member 3. Asst. Director(Agriculture), South Andaman — Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Job Description	<ul style="list-style-type: none"> • Overall Incharge of Ice Plant and Cold Storage. • Responsible for day to day functioning of the Plant. • Maintenance and upkeep of the Plant. • Assign duties to the staff posted under him for smooth functioning of the Plant. • Any works assigned by the superiors from time to time.

SCHEDULE - II

1.	Name of post	LIBRARY ASSISTANT
2.	No. of post	01 (One)* 2010 *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C' (Non-Ministerial)
4.	Pay Band and Grade Pay / Pay Scale	PB -1 Rs. 5200-20200 with GP 2400 (Rs. 4000-100-6000 Pre-revised)
5.	Whether selection post or non-selection post	Not applicable
6.	Age limit for direct recruitment	Between 18 to 33 years for male candidates and 18 to 38 years for female candidates (Relaxable up to 5 years for Govt. Servants in accordance with the instructions or orders issued by the Central Govt.) Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from Candidate in India (Other than those in A & N Islands & Lakshadweep)
7.	Whether benefits of added years of services admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	No
8.	Educational and other qualifications required for direct recruits	Essential :- a) Xth passed from a recognized Board / University b) Diploma in Library Science from a recognized Institution Desirable:- Degree from a recognized university with Diploma in Library Science from a recognized institution

9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees ?	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion / absorption on deputation and percentage of post to be filled by various methods	By direct recruitment
12.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion / deputation / absorption to be made	Not applicable
13.	If a DPC exists, what is its composition ?	Group 'C' DPC (for promotion/confirmation) consisting of :- 1. Director of Fisheries, A & N Islands — Chairman 2. Zonal Director, Fishery Survey of India, Port Blair — Member 3. Asst. Director (Agr.),SA — Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Job Description	<ul style="list-style-type: none"> • Overall incharge of Library. • Maintenance of all library books and periodicals • Maintenance of record keeping of library books. • Procurement of books required for the library. • Any other works assigned by the superiors from time to time.

SCHEDULE - III

1.	Name of post	SURVEYOR
2.	No. of post	02 (Two)* (2010) *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C', Non-Ministerial
4.	Pay Band and Grade Pay / Pay Scale	Rs. 5200-20200 with GP 2400 (Rs. 4000-100-6000 Pre-revised)
5.	Whether selection post or non selection post	Not applicable
6.	Age limit for direct recruitment	Between 18 to 33 years for male candidates and 18 to 38 years for female candidates (Relaxable upto 5 years for Govt. Servants in accordance with the instructions or orders issued by the Central Govt.) <u>Note:-</u> The crucial date for determining the age limit shall be the closing date for receipt of applications from Candidates or from the Employment Exchange, A & N Islands
7.	Whether benefits of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	No
8.	Educational and other qualifications required for direct recruits	<u>Essential</u> :- (a) 10 th passed from a recognized Board / University (b) ITI certificate course in Survey / Draftsmanship <u>Desirable</u> :- Two years experience in the field

9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees ?	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion / absorption on deputation and percentage of post to be filled by various methods	100% by direct recruitment
12.	In case of recruitment by promotion / deputation/ absorption, grade from which promotion / deputation / absorption to be made	Not applicable
13.	If a DPC exists, what is its composition ?	<p><u>Group 'C' DPC (for promotion/confirmation) consisting of :-</u></p> <p>1. Director of Fisheries, A & N Islands — Chairman</p> <p>2. Zonal Director, Fishery Survey of India, Port Blair — Member</p> <p>3. Asst. Director (Agr.), SA, Port Blair — Member</p>
14.	Circumstances in which UPSC is to be consulted in making recruitment.	Not applicable
15.	Job Description	<ul style="list-style-type: none"> To survey the brackish water / freshwater areas for aquaculture purpose. To assist in all survey related works of the Department. Any other works assigned by the superiors from time to time.

SCHEDULE – IV

1.	Name of post	LATHE MACHINIST
2.	No. of post	01 (One)* (2010) *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C', Non-Ministerial
4.	Pay Band and Grade Pay / Pay Scale	PB –1 Rs. 5200-20200 with GP 2400, (Rs. 4000-100-6000 Pre-revised)
5.	Whether selection post or non-selection post	Non-selection
6.	Age limit for direct recruitment	<p>Between 18 to 33 years for male candidates and 18 to 38 years for female candidates (Relaxable upto 5 years for Govt. Servants in accordance with the instructions or orders issued by the Central Govt.)</p> <p><u>Note:-</u> The crucial date for determining the age limit shall be the closing date for receipt of applications from Candidates or from the Employment Exchange, A & N Islands</p>
7.	Whether benefits of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	No
8.	Educational and other qualifications required for direct recruits	<p><u>Essential :-</u></p> <p>(a) 10th passed from a recognized Board / University.</p> <p>(b) ITI trade Certificate in Latheman from a recognized Industrial Training Institute</p> <p><u>Desirable:-</u> 3 years experience in operation/maintenance and handling of Ice Plant and Cold Storage</p>

9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees ?	Age and Educational Qualification : No
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion / absorption on deputation and percentage of post to be filled by various methods	By promotion failing which by direct recruitment
12.	In case of recruitment by promotion / deputation/ absorption, grade from which promotion / deputation / absorption to be made	Promotion from the grade of Diesel Mechanic in the Scale of Pay of PB-1 Rs. 5200-20200 with Grade Pay Rs. 1900 with 8 years regular service in the grade and qualify in the departmental trade test
13.	If a DPC exists, what is its composition ?	Group 'C' DPC (for promotion/confirmation) consisting of :- 1. Director of Fisheries, A & N Islands — Chairman 2. Zonal Director, Fishery Survey of India, Port Blair — Member 3. Asst. Director (Agr.), SA, Port Blair — Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Job Description	<ul style="list-style-type: none"> • Operation of lathe machine, imparting training to the trainees about its operation maintenance and repair etc. • To associate with conducting the training programmes of the Department. • Any other works assigned by the superiors from time to time.

SCHEDULE – V

1.	Name of post	PLANT OPERATOR-CUM-MECHANIC
2.	No. of post	06 (Six)* (2010) *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C', Non-Ministerial
4.	Pay Band and Grade Pay / Pay Scale	PB -1 Rs. 5200-20200 with GP 2400 (Rs. 4000-100-6000 Pre-revised)
5.	Whether selection post or non-selection post	Not applicable
6.	Age limit for direct recruitment	Between 18 to 33 years for male candidates and 18 to 38 years for female candidates (Relaxable upto 5 years for Govt. Servants in accordance with the instructions or orders issued by the Central Govt.) Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from Candidates or from the Employment Exchange, A & N Islands
7.	Whether benefits of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	No
8.	Educational and other qualifications required for direct recruits	Essential : 1) 10 th pass from a recognized Board / University 2) ITI Trade Certificate in Refrigeration Mechanism from a recognized Industrial Training Institute

		Desirable:- 3 years experience in Operation, maintenance and handling of the Ice Plant, Cold Storage, Frozen Plant & Storage
9.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotees ?	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion / absorption on deputation and percentage of post to be filled by various method	100% by direct recruitment
12.	In case of recruitment by promotion / deputation/ absorption, grade from which promotion / deputation / absorption to be made	Not applicable
13.	If a DPC exists, what is its composition ?	<u>Group 'C' DPC (for promotion/confirmation) consisting of :-</u> 1. Director of Fisheries, A & N Islands — Chairman 2. Zonal Director, Fishery Survey of India, Port Blair — Member 3. Asst. Director (Agr.), SA, Port Blair — Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Job Description	<ul style="list-style-type: none"> • Operation and maintenance of the machinery and equipments in the cold storage and Ice plant. • Any other works assigned by the superiors from time to time.

SCHEDULE – VI

1.	Name of post	LABORATORY ASSISTANT
2.	No. of post	02 (Two)* (2010) *Subject to variation dependent on workload
3.	Classification	General Central Services Group 'C' (Non-Ministerial)
4.	Pay Band and Grade Pay / Pay Scale	PB-1 Rs. 5200-20200 with GP 1900, (Rs.3050-75-4590 Pre-revised)
5.	Whether selection post or non-selection post	Not applicable
6.	Age limit for direct recruitment	Between 18 to 33 years for male candidates and 18 to 38 years for female candidates (Relaxable upto 5 years for Govt. Servants in accordance with the instructions or orders issued by the Central Govt.) <u>Note:-</u> The crucial date for determining the age limit shall be the closing date for receipt of applications from Candidates or from the Employment Exchange, A & N Islands
7.	Whether benefits of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	Not applicable

8.	Educational and other qualifications required for direct recruits	<p>Essential :- 1) Pass in Senior School Certificate Examination (XIIth Std.) in Science with Biology as one of the subjects or equivalent from a recognized Board / University</p> <p>(OR)</p> <p>2) 10th Pass with Training as Gear Technician or Fishing Second hand from CIFNET Madras / Cochin</p> <p>(OR)</p> <p>3) 10th Pass with Diploma course in Fishery Engineering/Fishing Boat Skipper conducted by any Govt. Polytechnic</p>
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees ?	No
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of posts to be filled by various methods	By direct recruitment
12.	In case of recruitment by promotion / deputation/absorption, grades from which promotion/deputation/absorption to be made	Not applicable
13.	If a DPC exists, what is its composition?	<p><u>Group 'C' DPC (for promotion/confirmation) consisting of :-</u></p> <p>1. Director of Fisheries, A & N Islands — Chairman</p> <p>2. Zonal Director, Fishery Survey of India, Port Blair — Member</p> <p>3. Asst. Director (Agr.), SA, Port Blair — Member</p>
14.	Circumstance in which UPSC is to be consulted in making recruitment	Not applicable
15.	Job Description	<ul style="list-style-type: none"> • Proper maintenance of laboratory equipments. • Proper maintenance of records and receipts of laboratory items. • Proper upkeep of the preserved specimen as well as live specimen displayed in the aquarium tanks. • To assist the Officer In-charge of the respective Section in the smooth functioning of the equipments. • To collect datas on various parameters in the aquarium. • Any other works assigned by the superiors from time to time.

SCHEDULE - VII

1.	Name of post	ELECTRICIAN
2.	No. of post	03 (Three)* 2010 *(Subject to variation depending on workload)
3.	Classification	General Central Services Group 'C', Non-Ministerial
4.	Pay Band and Grade Pay / Pay Scale	PB -1 Rs. 5200 20200 with GP 2400, (Rs.4000-100-6000 Pre-revised)
5.	Whether selection post or non-selection post	Not applicable
6.	Age limit for direct recruitment	Between 18 to 33 years for male candidates and 18 to 38 years for female candidates (Relaxable up to 5 years for Govt. Servants in accordance with the instructions or orders issued by the Central Govt.) Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from Candidate in India (Other than those in A & N Island, Lakshadweep)
7.	Whether benefits of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	No
8.	Educational and other qualifications required for direct recruits	Essential :- 10 th passed with two years certificate course in Electrical Trade from a recognized Industrial Training Institute Desirable :- Diploma in Electrical Engineering from a recognized Institute (or) 2 years experience in the trade
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees ?	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of posts to be filled by various methods	By direct recruitment
12.	In case of recruitment by promotion / deputation/absorption, grades from which promotion/deputation/ absorption to be made	Not applicable
13.	If a DPC exists, what is its composition?	<u>Group 'C' DPC (for promotion/confirmation) consisting of :-</u> 1. Director of Fisheries, A & N Islands — Chairman 2. Zonal Director, Fishery Survey of India, Port Blair — Member 3. Asst. Director (Agr.), SA, Port Blair — Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Job Description	<ul style="list-style-type: none"> • Proper upkeep of all electrical gadgets. • To ensure proper functioning of lights and other electrical fittings in all establishments of the Department. • Attend all repairs of the electrical installation, wiring etc. in the Department. • Any other works assigned by the superiors from time to time.

SCHEDULE - VIII

1.	Name of post	ASSISTANT FISHERIES GUARD
2.	No. of post	18 (Eighteen)* (2010) *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C', Non-Ministerial
4.	Pay Band and Grade Pay / Pay Scale	PB -1 Rs 5200-20200 with GP 1900, (Rs.3050-75-4590 Pre-revised)
5.	Whether selection post or non-selection post	Non-Selection
6.	Age limit for direct recruits	Between 18 to 33 years for male candidates and 18 to 38 years for female candidates (Relaxable upto 5 years for Govt. Servants in accordance with the instructions or orders issued by the Central Govt.) Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from Candidates or from the Employment Exchange, A & N Islands
7.	Whether benefits of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	No
8.	Educational and other qualifications required for direct recruits	Essential:- 1) Secondary School Examination (10 th std.) pass from a recognized Board / University 2) Fisheries Training from Departmental Training Centre, Port Blair / Car Nicobar
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees ?	Educational Qualifications – Yes Age – No
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of posts to be filled by various methods	100% by promotion failing which by direct recruitment
12.	In case of recruitment by promotion / deputation/absorption, grades from which promotion/deputation/absorption to be made	Promotion from the post of Fishermen in PB-1 Rs. 5200-20200 + Grade Pay Rs. 1800/- with 5 years regular service in the grade
13.	If a DPC exists, what is its composition?	Group 'C' DPC (for promotion/confirmation) consisting of :- 1. Director of Fisheries, A & N Islands — Chairman 2. Zonal Director, Fishery Survey of India, Port Blair — Member 3. Asst. Director (Agr.), SA, Port Blair — Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Job Description	<ul style="list-style-type: none"> To involve in extension and awareness programmes conducted by the Department of Fisheries. To perform the functions of the Fishery Officer under Andaman and Nicobar Islands Marine Fishing Regulation and Rules. To assist the Authorised Officers in fishing boat registration, issuance of fishing licences, I.D. cards etc. Any other works assigned by the superiors from time to time.

SCHEDULE - IX

1.	Name of post	HEAD FISHERMAN
2.	No. of post	02 (Two)* 2010 *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C', Non-Ministerial
4.	Pay Band and Grade Pay / Pay Scale	PB -1 Rs 5200-20200 with GP1900, (Rs. 3050-75-4590 Pre-revised)
5.	Whether selection post or non-selection post	Non-Selection
6.	Age limit for direct recruits	Between 18 to 33 years for male candidates and 18 to 38 years for female candidates (Relaxable upto 5 years for Govt. Servants in accordance with the instructions or orders issued by the Central Govt.) Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from Candidates or from the Employment Exchange, A & N Islands
7.	Whether benefits of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	No
8.	Educational and other qualifications required for direct recruitment	Essential:- 1) Secondary School Examination (10 th std.) pass from a recognized Board / University 2) Fisheries Training from Departmental Training Centre, Port Blair / Car Nicobar
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	No
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of posts to be filled by various methods	100% by promotion failing which by direct recruitment
12.	In case of recruitment by promotion / deputation/ absorption, grades from which promotion / deputation / absorption to be made	Promotion from the post of Fishermen in PB-1 Rs. 5200-20200 + Grade Pay Rs. 1800 with 5 years regular service in the grade
13.	If a DPC exists, what is its composition ?	Group 'C' DPC (for promotion/confirmation) consisting of :- 1. Director of Fisheries, A & N Islands — Chairman 2. Zonal Director, Fishery Survey of India, Port Blair — Member 3. Asst. Director(Agr.), SA, Port Blair — Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable
15.	Job Description	<ul style="list-style-type: none"> To give lead to the fishermen in the Department in Capture and culture fisheries including the maintenance of Aquarium, maintenance of Inland Fish Farm, promotion of coastal aquaculture and mariculture activities in the Islands. To assist the officers in imparting training on fishing and allied aspects. Any other works assigned by the superiors from time to time.

SCHEDULE – X

1.	Name of post	FITTER
2.	No. of post	01 (One)* 2010 *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C', Non-Ministerial
4.	Pay Band and Grade Pay / Pay Scale	PB -1 Rs. 5200-20200 with GP1900 (Rs.3050-75-4590 Pre-revised)
5.	Whether selection post or non-selection post	Selection
6.	Age limit for direct recruitment	Between 18 to 33 years for male candidates and 18 to 38 years for female candidates (Relaxable upto 5 years for Govt. Servants in accordance with the instructions or orders issued by the Central Govt.) Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from Candidates or from the Employment Exchange, A & N Islands
7.	Whether benefits of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	No
8.	Educational and other qualifications required for direct recruits	Essential :- 1. Pass in Secondary School Examination (10 th Standard) or equivalent from a recognized Board/University 2. Trade certificate as a Fitter from a recognized Industrial Training Institute (ITI) Desirable : Minimum 3 years experience as a Fitter in a Workshop of either Govt. of Public undertaking or in the Training Institute
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees ?	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of posts to be filled by various methods	By direct recruitment
12.	In case of recruitment by promotion / deputation/ absorption, grades from which promotion/deputation/absorption to be made	Not applicable
13.	If a DPC exists, what is its composition ?	Group 'C' DPC (for promotion/confirmation) consisting of :- 1. Director of Fisheries, A & N Islands — Chairman 2. Zonal Director, Fishery Survey of India, Port Blair — Member 3. Asst. Director (Agr.), SA, Port Blair — Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Job Description	<ul style="list-style-type: none"> • Maintenance of machineries and equipments of the Ice Plant and Cold Storage, Training Centre, Fish Farm, Fish Landing Centre and other units of the Department. • To associate in the training programmes organised by the Department of Fisheries. • Any other works assigned by the superiors from time to time.

SCHEDULE - XI

1.	Name of post	BLACKSMITH
2.	No. of post	01 (One)* 2010 *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C' Non-Gazetted, Non-Ministerial
4.	Pay Band and Grade Pay / Pay Scale	PB -1 Rs. 5200-20200 with GP 1900 (Rs.3050-75-4590 Pre-revised)
5.	Whether selection post or non-selection post	Non-Selection
6.	Age limit for direct recruitment	Between 18 to 33 years for male candidates and 18 to 38 years for female candidates (Relaxable upto 5 years for Govt. Servants in accordance with the instructions or orders issued by the Central Govt.) Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from Candidates or from the Employment Exchange, A & N Islands
7.	Whether benefits of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	No
8.	Educational and other qualifications required for direct recruits	Essential:- 1. Pass in Secondary School Examination (10 th Standard) or equivalent from a recognized Board/University 2. Trade certificate in Blacksmithy from a recognized Industrial Training Institute Desirable : Minimum 3 years experience in the trade of Blacksmithy from a reputed firm
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees ?	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of posts to be filled by various methods	By direct recruitment
12.	In case of recruitment by promotion / deputation/ absorption, grades from which promotion / deputation / absorption to be made	Not applicable
13.	If a DPC exists, what is its composition ?	Group 'C' DPC (for promotion/confirmation) consisting of :- 1. Director of Fisheries, A & N Islands — Chairman 2. Zonal Director, Fishery Survey of India, Port Blair — Member 3. Asst. Director (Agr.), SA, Port Blair — Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Job Description	<ul style="list-style-type: none"> • Upkeep and maintenance of the tools in the Ice Plant and Cold Storage, Training Centre, Museum and other establishments of the Department. • To associate in the training programmes organised by the Department of Fisheries. • Any other works assigned by the superiors from time to time.

SCHEDULE – XII

1.	Name of post	DIESEL MECHANIC
2.	No. of post	01 (One)* 2010 *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C', Non-Ministerial
4.	Pay Band and Grade Pay / Pay Scale	PB – 1 Rs. 5200-20200 with GP 1900 (Rs.3050-75-4590 Pre-revised)
5.	Whether selection post or non-selection post	Not applicable
6.	Age limit for direct recruitment	Between 18 to 33 years for male candidates and 18 to 38 years for female candidates (Relaxable upto 5 years for Govt. Servants in accordance with the instructions or orders issued by the Central Govt.) Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from Candidates or from the Employment Exchange, A & N Islands
7.	Whether benefits of added years of services admissible under Rule 30 of the CCS (Pension) Rules, 1972?	No
8.	Educational and other qualifications required for direct recruits	Essential:- 1) Secondary School Examination (10 th Standard) pass from a recognized Board/University 2) Trade Certificate as a Diesel Mechanic from Recognized Industrial Training Institute OR Trade Certificate on Fisheries Marine Engineering imparted by Govt. Polytechnic, A&N Administration Desirable:- Should know Swimming
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of posts to be filled by various methods	By direct recruitment
12.	In case of recruitment by promotion / deputation/ absorption, grades from which promotion / deputation / absorption to be made	Not applicable
13.	If a DPC exists, what is its composition ?	Group 'C' DPC (for promotion/confirmation) consisting of :- 1. Director of Fisheries, A & N Islands — Chairman 2. Zonal Director, Fishery Survey of India, Port Blair — Member 3. Asst. Director (Agr.), SA, Port Blair — Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Job Description	<ul style="list-style-type: none"> • Repair and maintenance of engines. • To associate in imparting training in upkeep and maintenance of engines. • Any other works assigned by the superiors from time to time.

SCHEDULE - XIII

1.	Name of post	LIGHT VEHICLE DRIVER
2.	No. of post	06 (six)* (2010) *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C' Non-Ministerial
4.	Pay Band and Grade Pay / Pay Scale	PB- 1 Rs. 5200-20200 with GP 1900 (Rs.3050-75-4590 Pre-revised)
5.	Whether selection post or non-selection post	Not applicable
6.	Age limit for direct recruitment	Between 18 to 33 years for male candidates and 18 to 38 years for female candidates (Relaxable upto 5 years for Govt. Servants in accordance with the instructions or orders issued by the Central Govt.) <u>Note:-</u> The crucial date for determining the age limit shall be the closing date for receipt of applications from Candidates or from the Employment Exchange, A & N Islands
7.	Whether benefits of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	No
8.	Educational and other qualifications required for direct recruits	<u>Essential</u> : 1) Secondary School Examination (10 th std.) pass from a recognized Board/University 2) Must possess a valid Light Motor Vehicle Driving Licence 3) Must qualify in the Trade test / Professional test. <u>Desirable</u> :- 1) 3 years experience in driving Light Motor Vehicle 2) Knowledge of Motor Mechanism and capable to locate and rectify minor defects in the vehicle 3) Must have good knowledge in Traffic Regulations
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of posts to be filled by various methods	By direct recruitment
12.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	Not applicable
13.	If a DPC exists, what is its composition ?	<u>Group 'C' DPC (for promotion/confirmation) consisting of :-</u> 1. Director of Fisheries, A & N Islands — Chairman 2. Zonal Director, Fishery Survey of India, Port Blair — Member 3. Mechanical Engineer, State Transport Deptt., Port Blair — Member 4. Asst. Director(Agr.), SA, Port Blair — Member

14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Job Description	<ul style="list-style-type: none"> • To drive the vehicle in safe way as per traffic rules ; • To maintain accounts of the journeys of vehicle in the log book of the vehicle properly and maintain accounts for the fuel drawn for vehicle on weekly basis ; • To get the log book verified and signed by the designated authority on monthly basis ; • To keep the vehicle neat and clean by water washing, wiping and polishing ; • To check the oil, lubricant, water and brake every day before the vehicle being taken for driving ; • Must be able to change wheels and correctly inflate the tyre ; • To maintain tool kit in the vehicle ; • To keep the spare wheel / parts in the vehicle in safe custody and in good condition ; • To maintain close coordination with the workshop to get the vehicle repaired in time and keep himself abreast of the progress of repair / replacement of damaged parts etc. ; • To make available the damaged / replaced parts of the vehicle after repair, to the Vehicle Incharge of the Office ; • To maintain a date wise record entry in respect of the repairs, cost of spare parts replaced at the time of carrying out the repair ; • Timely reporting of break downs / accidents to the authorities ; • To attend such other works as may be assigned to him by the Officers.

SCHEDULE - XIV

1.	Name of post	HEAVY VEHICLE DRIVER
2.	No. of post	02 (Two)* 2010 *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C', Non-Ministerial
4.	Pay Band and Grade Pay / Pay Scale	PB-1 Rs. 5200-20200 with GP 1900 (Rs.3050-75-4590 Pre-revised)
5.	Whether selection post or non-selection post	NA
6.	Age limit for direct recruitment	<p>Between 18 to 33 years for male candidates and 18 to 38 years for female candidates (Relaxable upto 5 years for Govt. Servants in accordance with the instructions or orders issued by the Central Govt.)</p> <p>Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from Candidates or from the Employment Exchange, A & N Islands</p>
7.	Whether benefits of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	No

8.	Educational and other qualifications required for direct recruits	<p><u>Essential:-</u></p> <ol style="list-style-type: none"> 1) Pass in Secondary School Examination (10th Std.) from a recognized Board/University 2) Must possess a valid Heavy Vehicle Driving Licence 3) Must qualify trade test / professional test <p><u>Desirable:-</u></p> <ol style="list-style-type: none"> 1) 3 years experience in driving Heavy Motor Vehicle 2) Knowledge of Motor Mechanism and capable to locate and rectify minor defects in the vehicle 3) Must have good knowledge in Traffic Regulation
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees ?	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of posts to be filled by various methods	By direct recruitment
12.	In case of recruitment by promotion / deputation/absorption, grades from which promotion/deputation/absorption to be made	Not applicable
13.	If a DPC exists, what is its composition ?	<p><u>Group 'C' DPC (for promotion/confirmation) consisting of :-</u></p> <ol style="list-style-type: none"> 1. Director of Fisheries, A & N Islands — Chairman 2. Zonal Director, Fishery Survey of India, Port Blair — Member 3. Mechanical Engineer, State Transport Deptt., Port Blair — Member 4. Asst. Director(Agr.), SA, Port Blair — Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Job Description	<ul style="list-style-type: none"> • To drive the vehicle in safe way as per traffic rules ; • To maintain accounts of the journeys of vehicle in the log book of the vehicle properly and maintain accounts for the fuel drawn for vehicle on weekly basis ; • To get the log book verified and signed by the designated authority on monthly basis ; • To keep the vehicle neat and clean by water washing, wiping and polishing ; • To check the oil, lubricant, water and brake every day before the vehicle being taken for driving ; • Must be able to change wheels and correctly inflate the tyre ; • To maintain tool kit in the vehicle ; • To keep the spare wheel / parts in the vehicle in safe custody and in good condition ;

		<ul style="list-style-type: none"> • To maintain close coordination with the workshop to get the vehicle repaired in time and keep himself abreast of the progress of repair / replacement of damaged parts etc. ; • To make available the damaged/replaced parts of the vehicle after repair, to the Vehicle Incharge of the Office ; • To maintain a date wise record entry in respect of the repairs, cost of spare parts replaced at the time of carrying out the repair ; • Timely reporting of break downs/accidents to the authorities ; • To attend such other works as may be assigned to him by the Officers.
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SCHEDULE – XV

1.	Name of post	ASSISTANT STORE KEEPER
2.	No. of post	01 (One)* (2010) *Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C', Non-Ministerial
4.	Pay Band and Grade Pay / Pay Scale	PB -1 Rs 5200-20200 with GP 1900 (Rs. 3050-75-4590 Pre-revised)
5.	Whether selection post or non-selection post	Non-selection
6.	Age limit for direct recruits	Between 18 to 33 years for male candidates and 18 to 38 years for female candidates (Relaxable upto 5 years for Govt. Servant in accordance with the instructions or orders issued by the Central Govt.)
7.	Whether benefits of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	No
8.	Educational and other qualifications required for direct recruits	Essential: -Pass in Secondary School Examination (10 th Std.) from a recognized Board/University Desirable: -2 years experience in the field
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees ?	Educational Qualifications – Yes Age – No
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of posts to be filled by various methods	By promotion failing which by direct recruitment
12.	In case of recruitment by promotion / deputation/ absorption, grades from which promotion / deputation / absorption to be made	Promotion: - from the post of Daftry / Peon / Chowkidar / Fisherman with 05 years regular service in the respective grade
13.	If a DPC exists, what is its composition ?	Group 'C' DPC (for promotion/confirmation) consisting of :- 1. Director of Fisheries, A & N Islands — Chairman 2. Zonal Director, Fishery Survey of India, Port Blair — Member 3. Asst. Director (Agr.), SA, Port Blair — Member

14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15	Job Description	<ul style="list-style-type: none"> • He is responsible to maintain stock register, files etc. of different store / spare parts / other store items. • He is responsible for proper storage of all the store. • He is the custodian of various store received by him. • He should be vigilant and careful while receipt and issue of the store of correct specification specified in the authorised document of stores. • Interaction and coordination with Purchase Section, to maintain the minimum stock level. • To ensure codal formalities while taking stock and issue of stores. • To issue the required items from stores to other sections as per the requirement with proper invoice. • He should extend assistance in physical verification of stores at regular interval. • He is responsible for preparation of duty chart in respect of watch and ward staff and supervision of watch and ward staff. • He should have knowledge of computer application. • He has to attend to such other work as may be assigned to him by the Section Officer or any higher Officer.

SCHEDULE - XVI

1.	Name of post	SALESMAN
2.	No. of post	04 (Four)* (2010) *(Subject to variation depending on workload)
3.	Classification	General Central Services Group 'C', Non-Ministerial
4.	Pay Band and Grade Pay / Pay Scale	PB- 1 Rs. 5200-20200 with GP 1900 (Rs.3050-75-4590 Pre-revised)
5.	Whether selection post or non-selection post	Non-selection
6.	Age limit for direct recruitment	<p>Between 18 to 33 years for male candidates and 18 to 38 years for female candidates (Relaxable up to 5 years for Govt. Servants in accordance with the instructions or orders issued by the Central Govt.)</p> <p>Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from Candidates or from the Employment Exchange, A & N Islands</p>
7.	Whether benefits of added years of services admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	No
8.	Educational and other qualifications required for direct recruits	Essential:- Pass in Senior School Certificate Examination (12 th Standard) or equivalent from a recognized Board / University

9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Age : No EQ: - No, but must have passed atleast 10 th Std.
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of posts to be filled by various methods	25% by promotion failing which by direct recruitment 75% direct recruitment
12.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be Made	Promotion:- from the post of Weighman with 05 years service in the grade and possessing 10 th std. pass certificate
13.	If a DPC exists, what is its composition ?	<u>Group 'C' DPC (for promotion/confirmation) consisting of:-</u> 1. Director of Fisheries, A & N Islands — Chairman 2. Zonal Director, Fishery Survey of India, Port Blair — Member 3. Asst. Director (Agr.), SA, Port Blair — Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Job Description	<ul style="list-style-type: none"> • Issue of bills on supply of Ice / Storage of fish and vegetable, collection and deposit of sale proceeds thereon. • Maintenance of account. • Maintaining records of sale proceeds on supply of Ice. • Any other works assigned by the superiors from time to time.

SCHEDULE - XVII

1.	Name of post	PEON-CUM-CHOWKIDAR
2.	No. of post	06 (Six)* (2010) *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C', Non-Ministerial
4.	Pay Band and Grade Pay / Pay Scale	PB -1 Rs. 5200-20200 with GP 1800 (Rs. 2550-55-2660-60-3200 Pre-revised)
5.	Whether selection post or non-selection Post	Not applicable
6.	Age limit for direct recruitment	Between 18 to 33 years for male candidates and 18 to 38 years for female candidates (Relaxable upto 5 years for Govt. Servants in accordance with the instructions or orders issued by the Central Govt.) Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from Candidates or from the Employment Exchange, A & N Islands
7.	Whether benefits of added years of services admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	No
8.	Educational and other qualifications required for direct recruits	Essential:- Must have passed Xth Std. from a recognized Board / University Desirable:- (a) Training in Basic and Refresher Course in Home Guards and Civil Defence (b) Ability to ride Bicycle

9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees ?	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of posts to be filled by various methods	By direct recruitment
12.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made.	Not applicable
13.	If a DPC exists, what is its composition ?	<p><u>Group 'C' DPC (for promotion/confirmation) consisting of :-</u></p> <ol style="list-style-type: none"> 1. Director of Fisheries, A & N Islands — Chairman 2. Zonal Director, Fishery Survey of India, Port Blair — Member 3. Asst. Director (Agr.), SA, Port Blair — Member
14.	Circumstance in which UPSC is to be consulted in making recruitment	Not applicable
15.	Job Description	<p><u>When assigned the job of Peon</u></p> <ul style="list-style-type: none"> • Peon is for general Purpose. He is an attendant and will work as directed by the Officer / office in which he works ; • He should come to office not later than 8.00 am. ; • He must always come to office in proper uniform which should be clean and his appearance should be neat and tidy ; • As soon as he comes to office, he should open the doors and windows, unless there are instructions to the contrary. He should dust the office tables, chairs, almirahs, windows, bookshelves, file cabinets and other furnitures and keep the office rooms clean and tidy ; • He should remove all waste papers etc. for disposal as directed by the Officer or the Section Officer ; • If he is attached to an officer :- <ol style="list-style-type: none"> a) he should keep the pencils sharpened, put other articles like pin-cushion, pen scissors, eraser, clips desk calendar etc. in their proper places ; b) he should keep slips of paper within easy reach inside the room for use of his officer. • He should not leave office without permission of the Section Officer under whom he works. If he is attached to an Officer, he should not leave office before the officer has left or until he is permitted by the officer, concerned to leave early ; • Before leaving office he should switch off, all lights and close the doors and windows ; • He should fill up the water jug buckets etc. every morning and supply water to the officer or staff, whenever required ;

	<ul style="list-style-type: none"> • He should know the description of stationary articles and various kinds of forms used in the office ; • He should be very courteous and helpful towards members of the public visiting the office ; • He should be polite and respectful towards all officers and staff ; • He should attend to any other office work as may be required of him. <p><u>If entrusted with DAK duties :</u></p> <ul style="list-style-type: none"> • He should have a general idea about the arrangement for receipt of local and postal dak; • He should know the priority involved in the movement of papers marked 'Immediate' and 'Priority' and act accordingly ; • He should know the location of :- <ul style="list-style-type: none"> a) all important offices such as officers of Heads of Departments, Central Government Offices etc. b) residence of officers and carry dak to the offices/officials concerned whenever required. • He should know the working hours of local Post and Telegraph Offices and Banks, for attending to the business there, as and when required ; • He should not disclose the contents of the dak sent through him to any concerned and deliver to the correct person ; • He should not use the bicycle / motor cycle provided to him by the office for other than office work and should not undertake any repair without any approval of his superiors ; • He must avoid personal work when he is sent out on official work ; • He should attend to any other office work which may be assigned to him by the Section Officer, Dealing Clerks and Diarist of the Section / Office. <p><u>When assigned the job of Chowkidhar</u></p> <ul style="list-style-type: none"> • He is responsible to watch and ward of office premise and surrounding. • He should close the office building doors, windows and switch off the lights, fans after office hours. • He is responsible to fill the water tank installed in the office premises if the water supply is after office hours. • He must remain on duty till relieved. • He should be courteous and polite with the public and alert in his duties. • He must attend to any other works which may be assigned to him by higher officers.
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SCHEDULE – XVIII

1.	Name of post	WATCHMAN
2.	No. of post	06 (Six)* (2010) *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C', Non-Ministerial
4.	Pay Band and Grade Pay / Pay Scale	PB -1 Rs. 5200-20200 with GP 1800 (Rs. 2550-55-2660-60-3200 Pre-revised)
5.	Whether selection post or non-selection post	Not applicable
6.	Age limit for direct recruitment	Between 18 to 33 years for male candidates (Relaxable upto 5 years for Govt. Servants in accordance with the instructions or orders issued by the Central Govt.) Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from Candidates or from the Employment Exchange, A & N Islands
7.	Whether benefits of added years of services admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	No
8.	Educational and other qualifications required for direct recruits	Essential:- Passed Secondary School Examination from a recognized Board / University Desirable:- (a) Training in Basic and Refresher Course in Home Guards and Civil Defence (b) Ability to ride Bicycle
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of posts to be filled by various methods	By direct recruitment
12.	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/deputation/absorption to be made	
13.	If a DPC exists, what is its composition ?	Group 'C' DPC (for promotion/confirmation) consisting of :- 1. Director of Fisheries, A & N Islands — Chairman 2. Zonal Director, Fishery Survey of India, Port Blair — Member 3. Asst. Director (Agr.), SA, Port Blair — Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Job Description	<ul style="list-style-type: none"> • He is responsible to watch and ward of office premise and surrounding. • He should close the office building doors, windows and switch off the lights, fans after office hours. • He is responsible to fill the water tank installed in the office premises if the water supply is after office hours.

	<ul style="list-style-type: none"> • He must remain on duty till relieved. • He should be courteous and polite with the public and alert in his duties. • He must attend to any other works which may be assigned to him by higher officers.
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SCHEDULE - XIX

1.	Name of post	DAFTRY
2.	No. of post	01 (One)* (2010) *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C', Non-Ministerial
4.	Pay Band and Grade Pay / Pay Scale	PB -1 Rs 5200-20200 with GP 1800 (Rs.2610-60-3150-65-3540 Pre-revised)
5.	Whether selection post or non-selection post	Not applicable
6.	Age limit for direct recruitment	Between 18 to 33 years for male candidates and 18 to 38 years for female candidates (Relaxable upto 5 years for Govt. Servants in accordance with the instructions or orders issued by the Central Govt.) Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from Candidates or from the Employment Exchange, A & N Islands
7.	Whether benefits of added years of services admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	N.A.
8.	Educational and other qualifications required for direct recruits	Essential:- Must have passed Xth standard from a recognized school Desirable:- (a) Training in Basic and Refresher Course in Home Guards and Civil Defence (b) Knowledge of Hindi (c) Ability to ride Bicycle
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees ?	No
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of posts to be filled by various methods	100% by promotion failing which by direct recruitment
12.	In case of recruitment by promotion / deputation/ absorption, grades from which promotion/deputation/absorption to be made	Promotion:- From amongst the Peon of the Department with 03 years regular service in the grade
13.	If a DPC exists, what is its composition ?	Group 'C' DPC (for promotion/confirmation) consisting of :- 1. Director of Fisheries, A & N Islands — Chairman 2. Zonal Director, Fishery Survey of India, Port Blair — Member 3. Asst. Director (Agr.) ,SA, Port Blair — Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

15.	Job Description	<ul style="list-style-type: none"> • Responsible for proper maintenance of records in the Section/Office ; • To trace out old files/records as may be required by any officials/officers in the Section/Office ; • To verify the record/publication once in six months and report to the Section Officer if any file/publication are missing/out for a considerable period ; • To stitch files/mend files/records/vouchers etc.; • To collect and distribute stationery to the officials in the Section/Office under the supervision of Section Diarist. • To see that all tables records in the Section present in a neat and tidy appearance. • To ensure cleanliness in the Section/Office with the help of Peons/Sweepers. • To keep proper account of articles of furniture/ electrical and electronic items available in the Section/Office and any item is removed by other section for any specific purpose, he should ensure that the same is received back in the Section/Office and kept at proper place. • To attend office half an hour earlier than the hour prescribed for the office i.e. at 8.00 am. • To attend any other work which may be assigned to him by the Section Officer, Dealing Clerks and Diarist of the Section/Office.
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SCHEDULE - XX

1.	Name of post	PEON
2.	No. of post	06 (Six)* (2010) *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C', Non-Ministerial
4.	Pay Band and Grade Pay / Pay Scale	PB – 1 Rs. 5200 – 20200 with GP 1800 (Rs. 2550-55-2660-60-3200 Pre-revised)
5.	Whether selection post or non-selection post	Not applicable
6.	Age limit for direct recruitment	Between 18 to 33 years for male candidates and 18 to 38 years for female candidates (Relaxable upto 5 years for Govt. Servants in accordance with the instructions or orders issued by the Central Govt.) Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from Candidates or from the Employment Exchange, A & N Islands
7.	Whether benefits of added years of services admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	N.A.
8.	Educational and other qualifications required for direct recruits	Essential:- Must have passed Xth standard from a recognized Board / University Desirable:- (a) Training in Basic and Refresher Course in Home Guards and Civil Defence (b) Ability to ride Bicycle

9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	No
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of posts to be filled by various methods	By direct recruitment
12.	In case of recruitment by promotion / deputation/absorption, grades from which promotion/deputation/absorption to be made.	Not applicable
13.	If a DPC exists, what is its composition ?	<p><u>Group 'C' DPC (for promotion/confirmation) consisting of :-</u></p> <p>1. Director of Fisheries, A & N Islands — Chairman</p> <p>2. Zonal Director, Fishery Survey of India, Port Blair — Member</p> <p>3. Asst. Director (Agr.), SA, Port Blair — Member</p>
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Job Description	<ul style="list-style-type: none"> • Peon is for general Purpose. He is an attendant and will work as directed by the Officer / office in which he works ; • He should come to office not later than 8.00 am. ; • He must always come to office in proper uniform which should be clean and his appearance should be neat and tidy ; • As soon as he comes to office, he should open the doors and windows, unless there are instructions to the contrary. He should dust the office tables, chairs, almirahs, windows, bookshelves, file cabinets and other furnitures and keep the office rooms clean and tidy ; • He should remove all waste papers etc. for disposal as directed by the officer or the Section Officer ; • If he is attached to an officer :- <ul style="list-style-type: none"> a) he should keep the pencils sharpened, put other articles like pin-cushion, pen scissors, eraser, clips desk calendar etc. in their proper places ; b) he should keep slips of paper within easy reach inside the rook for use of his officer. • He should not leave office without permission of the Section Officer under whom he works. If he is attached to an Officer, he should not leave office before the officer has left or until he is permitted by the officer, concerned to leave early ; • Before leaving office he should switch off, all lights and close the doors and windows; • He should fill up the water jug, buckets etc. every morning and supply water to the officer or staff, whenever required

		<ul style="list-style-type: none"> • He should know the description of stationary articles and various kinds of forms used in the office ; • He should be very courteous and helpful towards members of the public visiting the office ; • He should be polite and respectful towards all officers and staff ; • He should attend to any other office work as may be required of him. <p>If entrusted with DAK duties :</p> <ul style="list-style-type: none"> • He should have a general idea about the arrangement for receipt of local and postal dak; • He should know the priority involved in the movement of papers marked 'Immediate' and 'Priority' and act accordingly ; • He should know the location of :- <ul style="list-style-type: none"> a) all important offices such as officers of Heads of Departments, Central Government Offices etc. b) residence of officers and carry dak to the offices/officials concerned whenever required. • He should know the working hours of local Post and Telegraph Offices and Banks, for attending to the business there, as and when required ; • He should not disclose the contents of the dak sent through him to any concerned and deliver to the correct person ; • He should not use the bicycle/motor cycle provided to him by the office for other than office work and should not undertake any repair without any approval of his superiors; • He must avoid personal work when he is sent out on official work ; • He should attend to any other office work which may be assigned to him by the Section Officer, Dealing Clerks and Diarist of the Section/Office.
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SCHEDULE - XXI

1.	Name of post	CHAINMAN
2.	No. of post	04 (Four)* (2010) *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C', Non-Ministerial
4.	Pay Band and Grade Pay / Pay Scale	PB-1 Rs. 5200-20200 with GP 1800 (Rs. 2550-55-2660-60-3200 Pre-revised)
5.	Whether selection post or non-selection post	Not applicable
6.	Age limit for direct recruitment	<p>Between 18 to 33 years for male candidates and 18 to 38 years for female candidates (Relaxable upto 5 years for Govt. Servants in accordance with the instructions or orders issued by the Central Govt.)</p> <p>Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from Candidates or from the Employment Exchange, A & N Islands</p>

7.	Whether benefits of added years of services admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	No
8.	Educational and other qualifications required for direct recruits	Essential:- Must have passed 10th Std.
9.	Whether age and educational qualification prescribed for direct recruitment will apply in the case of promotees ?	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of posts to be filled by various methods	By direct recruitment
12.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	Not applicable
13.	If a DPC exists, what is its composition ?	<u>Group 'C' DPC (for promotion/confirmation) consisting of :-</u> 1. Director of Fisheries, A & N Islands — Chairman 2. Zonal Director, Fishery Survey of India, Port Blair — Member 3. Asst. Director (Agr.), SA, Port Blair — Member
14.	Circumstance in which UPSC is to be consulted in making recruitment	Not applicable
15.	Details of duties	<ul style="list-style-type: none"> To assist the Surveyor in survey To assist in Aquaculture promotion Any other works assigned by the superiors from time to time

SCHEDULE - XXII

1.	Name of post	WEIGHMAN
2.	No. of post	04 (Four)* (2010) *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C', Non-Ministerial
4.	Pay Band and Grade Pay / Pay Scale	PB-1 Rs. 5200-20200 with GP 1800 (Rs. 2550-55-2660-60-3200 Pre-revised)
5.	Whether selection post or non selection-post	Not applicable
6.	Age limit for direct recruitment	Between 18 to 33 years for male candidates and 18 to 38 years for female candidates (Relaxable upto 5 years for Govt. Servants in accordance with the instructions or orders issued by the Central Govt.) Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from Candidates or from the Employment Exchange, A & N Islands
7.	Whether benefits of added years of services admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	No
8.	Educational and other qualifications required for direct recruits	Essential:- Passed in Secondary School Examination from a recognized Board/University

9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of posts to be filled by various methods	By direct recruitment
12.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	Not applicable
13.	If a DPC exists, what is its composition ?	<u>Group 'C' DPC (for promotion/confirmation) consisting of :-</u> 1. Director of Fisheries, A & N Islands — Chairman 2. Zonal Director, Fishery Survey of India, Port Blair — Member 3. Asst. Director (Agr.), SA, Port Blair — Member
14.	Circumstance in which UPSC is to be consulted in making recruitment	Not applicable
15.	Job Description	<ul style="list-style-type: none"> To assist in fish storage and sale of ice Any other works assigned by the superiors from time to time

SCHEDULE - XXIII

1.	Name of post	MUSEUM ATTENDANT
2.	No. of post	02 (Two)* 2010 *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C', Non-Ministerial
4.	Pay Band and Grade Pay / Pay Scale	PB -1 Rs. 5200-20200 with GP 1800 (Rs. 2550-55-2660-60-3200 Pre-revised)
5.	Whether selection post or non-selection post	Not applicable
6.	Age limit for direct recruitment	Between 18 to 33 years for male candidates and 18 to 38 years for female candidates (Relaxable upto 5 years for Govt. Servants in accordance with the instructions or orders issued by the Central Govt.)
7.	Whether benefits of added years of services admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	No
8.	Educational and other qualifications required for direct recruits	<u>Essential:-</u> Must have passed Secondary School Examination (Xth std.) from a recognized Board/University <u>Desirable:-</u> Ability to ride Bicycle
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees ?	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of posts to be filled by various methods	By direct recruitment

12.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	Not applicable
13.	If a DPC exists, what is its composition?	Group 'C' DPC (for promotion/confirmation) consisting of :- 1. Director of Fisheries, A & N Islands — Chairman 2. Zonal Director, Fishery Survey of India, Port Blair — Member 3. Asst. Director (Agr.), SA, Port Blair — Member
14.	Circumstance in which UPSC is to be consulted in making recruitment	Not applicable
15.	Job Description	<ul style="list-style-type: none"> Upkeep and maintenance of the Museum/Aquarium including collection and preservation of specimen. Any other works assigned by the superiors from time to time.

SCHEDULE - XXIV

1.	Name of post	FISH STALL ATTENDANT
2.	No. of post	01 (One)* (2010) *(Subject to variation dependent on work load)
3.	Classification	General Central Services Group 'C', Non-Ministerial
4.	Pay Band and Grade Pay / Pay Scale	PB -1 Rs. 5200-20200 with GP 1800 (Rs. 2550-55-2660-60-3200 Pre-revised)
5.	Whether selection post or non-selection post	Not applicable
6.	Age limit for direct recruitment	Between 18 to 33 years for male candidates and 18 to 38 years for female candidates (Relaxable upto 5 years for Govt. Servants in accordance with the instructions or orders issued by the Central Govt.)
7.	Whether benefits of added years of services admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	No
8.	Educational and other qualifications required for direct recruits	Essential:- Passed in Secondary School Examination (Xth Std.) from a recognized Board/University
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees ?	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of posts to be filled by various methods	By direct recruitment
12.	In case of recruitment by promotion / deputation/ absorption, grades from which promotion / deputation / absorption to be made.	Not applicable
13.	If a DPC exists, what is its composition ?	Group 'C' DPC (for promotion/confirmation) consisting of :- 1. Director of Fisheries, A & N Islands — Chairman 2. Zonal Director, Fishery Survey of India, Port Blair — Member 3. Asst. Director (Agr.), SA, Port Blair — Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Job Description	<ul style="list-style-type: none"> To assist in maintenance of aquarium and Aquaculture related works

SCHEDULE - XXV

1.	Name of post	SAFAIWALA
2.	No. of post	03 (Three)* 2010 *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C', Non-Ministerial
4.	Pay Band and Grade Pay / Pay Scale	PB -1 Rs. 5200-20200 with GP 1800 (Rs. 2550-55-2660-60-3200 Pre-revised)
5.	Whether selection post or non-selection post	Not applicable
6.	Age limit for direct recruitment	Between 18 to 33 years for male candidates and 18 to 38 years for female candidates ((Relaxable upto 5 years for Govt. Servants in accordance with the instructions or orders issued by the Central Govt.) Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (other than those in A & N Islands and Lakshadweep)
7.	Whether benefits of added years of services admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	No
8.	Educational and other qualifications required for direct recruits	Essential:- Must have passed Secondary School (Xth standard) examination from a recognized Board/University
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of posts to be filled by various methods	By direct recruitment
12.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	Not applicable
13.	If a DPC exists, what is its composition ?	Group 'C' DPC (for promotion/confirmation) consisting of :- 1. Director of Fisheries, A & N Islands — Chairman 2. Zonal Director, Fishery Survey of India, Port Blair — Member 3. Asst. Director (Agr.), SA, Port Blair — Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Job Description	<ul style="list-style-type: none"> • He/She is responsible to clean/sweep the office premises, keep the surrounding of the office building as well as the drainage provided to the office building neat and clean; • He/She must clean toilet daily and maintain the toilet in hygienic condition; • He/She must attend the office well 2 hours before the office start for completing the cleaning works of lavatory blocks etc. • He/She is responsible to maintain accounts for cleaning materials supplied to him /her. • He / She must attend to any other works which may be assigned to him/her by his In-charge.

SCHEDULE - XXVI

1.	Name of post	WATCHMAN-CUM-SWEEPER
2.	No. of post	02 (Two)* (2010) *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C', Non-Ministerial
4.	Pay Band and Grade Pay / Pay Scale	PB -1 Rs. 5200-20200 with GP 1800 (Rs. 2550-55-2660-60-3200 Pre-revised)
5.	Whether selection post or non-selection post	Not applicable
6.	Age limit for direct recruitment	Between 18 to 33 years for male candidates and 18 to 38 years for female candidates (Relaxable upto 5 years for Govt. Servants in accordance with the instructions or orders issued by the Central Govt.) Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from Candidates or from the Employment Exchange, A & N Islands
7.	Whether benefits of added years of services admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	No
8.	Educational and other qualifications required for direct recruits	Essential:- Must have passed Secondary School (Xth standard) examination from a recognized Board / University
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees ?	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of posts to be filled by various methods	By direct recruitment
12.	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	Not applicable
13.	If a DPC exists, what is its composition ?	Group 'C' DPC (for promotion/confirmation) consisting of :- 1. Director of Fisheries, A & N Islands — Chairman 2. Zonal Director, Fishery Survey of India, Port Blair — Member 3. Asst. Director (Agr.), SA, Port Blair — Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Job Description	When assigned the job of Chowkidar:- <ul style="list-style-type: none"> • He is responsible to watch and ward of office premise and surrounding. • He should close the office building doors, windows and switch off the lights, fans after office hours. • He is responsible to fill the water tank installed in the office premises if the water supply is after office hours.

	<ul style="list-style-type: none"> • He must remain on duty till relieved. • He should be courteous and polite with the public and alert in his duties. • He must attend to any other works which may be assigned to him by higher officers. <p><u>When assigned the job of Sweeper :-</u></p> <ul style="list-style-type: none"> • He/She is responsible to clean/sweep the office premises, keep the surrounding of the office building as well as the drainage provided to the office building neat and clean; • He/She must clean toilet daily and maintain the toilet in hygienic condition; • He/She must attend the office well 2 hours before the office start for completing the cleaning works of lavatory blocks etc. • He/She is responsible to maintain accounts for cleaning materials supplied to him /her. • He/She must attend to any other works which may be assigned to him / her by his In-charge.
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SCHEDULE – XXVII

1.	Name of post	FISHERMAN
2.	No. of post	45 (Forty five)* (2010) *(Subject to variation dependent on workload)
3.	Classification	General Central Services Group 'C' Non-Ministerial
4.	Pay Band and Grade Pay / Pay Scale	PB -1 Rs. 5200 – 20200 with GP 1800 (Rs. 2550-55-2660-60-3200 Pre-revised)
5.	Whether selection post or non-selection post	Not applicable
6.	Age limit for direct recruitment	Between 18 to 33 years for male candidates and 18 to 38 years for female candidates (Relaxable upto 5 years for Govt. Servants in accordance with the instructions or orders issued by the Central Govt.). <u>Note:-</u> The crucial date for determining the age limit shall be the closing date for receipt of applications from Candidates or from the Employment Exchange, A & N Islands
7.	Whether benefits of added years of services admissible under Rule 30 of the CCS (Pension) Rules, 1972 ?	No
8.	Educational and other qualifications required for direct recruits	<u>Essential:-</u> Must have passed Secondary School (Xth standard) examination from a recognized Board / University <u>Desirable:-</u> Training from Fishermen Training Centre, Port Blair / Car Nicobar
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees ?	Not applicable
10.	Period of probation, if any	2 (Two) years
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of posts to be filled by various methods	By direct recruitment

12.	In case of recruitment by promotion / deputation/ absorption, grades from which promotion / deputation / absorption to be made	
13.	If a DPC exists, what is its composition ?	<u>Group 'C' DPC (for promotion/confirmation) consisting of :-</u> 1. Director of Fisheries, A & N Islands — Chairman 2. Zonal Director, Fishery Survey of India, Port Blair — Member 3. Asst. Director (Agr.), SA, Port Blair — Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Job Description	<ul style="list-style-type: none"> To assist the officer incharges in maintenance and upkeeping of Fish Farm / Aquarium / Fisheries Training Centre / Central Stores etc. Any other works assigned by the superiors from time to time.